

# **Yuba City Parks & Recreation 2024 February Camp**



**Parent Packet  
Camp Hours  
(7:30am – 5:30pm)**



## Helpful Contacts and Phone Numbers

### **Camp Cell Phone:**

(530) 713-8756

### **Recreation Supervisor**

Justin Douthit

(530) 822-4649

Jdouthit@yubacity.net

### **Parks & Recreation Main Office**

1201 Civic Center Blvd.

Yuba City, CA 95993

(530) 822-4650

### **Spring Camp Location**

Andros Karperos School

1700 Camino De Flores

Yuba City, CA 95993

### **February Camp Hours**

February 12-16, 2024

Monday – Friday

7:30am – 5:30pm

## GENERAL CAMP INFORMATION

**REGISTRATION INFORMATION:** Registration can be done online at [www.yubacity.net/registration](http://www.yubacity.net/registration) or in person at the Parks and Recreation Office located at 1201 Civic Center Blvd. The deadline to register for the upcoming week of camp is each Wednesday by 5pm. A late registration fee of \$10 per child will be charged after the deadline.

**DROP OFF/PICK UP POLICY:** The City of Yuba City Spring Camp is very concerned about the safety of our campers. We ask that you drive through the designated drop off area in the front of Andros Karperos School to sign in and out your child(ren). Parents must sign their child IN and OUT daily, no exceptions.

**DROP OFF AND PICK UP TIMES:** Drop off is at Andros Karperos School on the corner of Walton and Camino de Flores near the Walton Avenue Parking Lot. The recommended drop off time is between 7:30-8:30am, unless noted otherwise due to a field trip. Pick up is also located at Andros Karperos School in the same location and the recommended pick up time is between 4:30-5:30pm. If you are late to Camp or plan to pick up your child early, please call the Camp Cell Phone: 530-713-8756 in advance and inform the Camp Manager.

**LATE PICK UP FEES:** Our programs ends at 5:30pm, however there are situations that prevent a parent from arriving to pick up their child by that time. The following procedures are used when there is a child still at the program after 5:30pm:

The parent will get a one-time verbal warning, which is documented.

Should this occur again, for each 15 minutes after 5:30pm or portion thereof, \$5 will be charged for each child, payable at the time of pick up.

During this time, the supervisors will make every effort to contact the child's parents and/or emergency contacts.

Children who are left for more than 1/2 hour may be turned over to the Yuba City Police Department.

**CANCELLATION / REFUND POLICY:** Credits/Refunds are gladly made if requested at least (3) working days prior to the first date of class/program. All credit/refunds or transfers, except those resulting from a Department cancellation, are subject to a \$10 Administrative fee per class/program per participant. If you are not satisfied with your class/program, you must contact us within 24 hours after your first class/program meeting.

**CHILDREN MUST BE POTTY TRAINED:** A potty-trained child must be able to TELL the adult they have to go potty BEFORE they have to go. Be able to pull down their underwear and pants and get them back up without assistance. Be able to wipe themselves after using the toilet. Be able to get off the potty by themselves.

**BREAKFAST/LUNCHES/SNACKS:** Lunch will not be provided. Children should bring two snacks (am & pm) and water each day.

### **BEHAVIOR GUIDELINES:**

It is our goal for staff, children, and parents to work together toward cooperative behavior and a cohesive atmosphere. Staff will always notify parents of emerging difficulties and ask for assistance in behavior management. In some cases, additional disciplinary measures may be pursued if: a child inflicts physical/emotional harm on other children; is a danger to themselves or others; or is physically or verbally abusive to staff and/or others. These are considered serious in nature:

- Theft, attempts to steal or damage property
- Verbal abuse or blatant disrespect of staff or other participants
- Physical aggression
- Disruptive, defiant or disrespectful behavior
- Inappropriate touching
- Children leaving the group or premises without approval or an authorized escort
- Verbal threats of severe harm or death threats

**BEHAVIOR CONSEQUENCES:** Depending on the severity of the disruptive behavior, the child may get either an incident report or a strike. An incident report will be used to notify both parties that something happened at camp. A strike will be given if the incident is a repeat offense or considered serious in nature. At each strike occurrence, a discussion between the site Manager and authorized member of the family will take place followed by a signed written agreement that a repeat offense may result in removal from the program. **A refund will not be given for these days if the child is out for the remainder of that week.**

1st Strike: Parent conference at pick-up

2nd Strike: Suspension – length based on the severity of the incident.

3rd Strike: The Program Supervisor will review all documentation and determine if the child will be removed from the program. If your child is removed from day camp, a refund will be given if any future week were paid for in advance minus our administrative fee.

**CAMP ATTIRE:** Please send your child in closed toed shoes during camp. Campers should be in weather appropriate clothing that can get dirty.

**PERSONAL BELONGINGS:** This program does not permit campers to bring toys, electronic games, cell phones, or other personal articles with them. If items of this nature are brought to camp, we will require that they remain in your child's backpack for the duration of the camp day. The City of Yuba City is not responsible for items that are lost, broken, or stolen. Articles that are left behind at the end of the day and are not labeled will be placed in the lost and found and held for one (1) week then donated.

**ACCIDENT/INJURY:** If an accident should occur at our program, the Camp Manager will advise the parent at the time of pick up, unless it is a head injury or serious in nature. All injuries to the head or those that are considered serious in nature will receive an immediate parent phone call. If emergency treatment is warranted, the Manager will immediately notify the parent or guardian, and the child will be transported by ambulance to the nearest medical facility, if necessary.

**PHONE USAGE:** If a child wishes to speak to their parent/guardian, contact will be made through the Camp Manager and the camp cell phone (530) 713-8756.

**MEDICATIONS:** Camp Managers will administer medication only if parents complete and sign a medication form that provides authorization for Managers to dispense medication with time and dosage. Medications will be held inaccessible to participants and will be kept separate from food.

**FIELD TRIPS/SPECIAL EVENTS:** The price of the camp covers all field trip fees. No money is needed. Counselors will not hold money or personal belongings for campers. In some cases, our field trip days may be subject to date or location change. It is always important to be on time to Camp, but especially crucial on field trip days. The bus will leave with all campers who are checked in at the designated time. There will NOT be a counselor staying at camp. Any children who arrive late and miss the bus will need to return home.

## Daily Schedule

\*Subject to Change

7:30-8:30 / Check-in & Table Games

8:30-9:30 / Activities

9:30-9:45 / Snack

9:45-12:00/ Activities

12:00-12:30 / Lunch

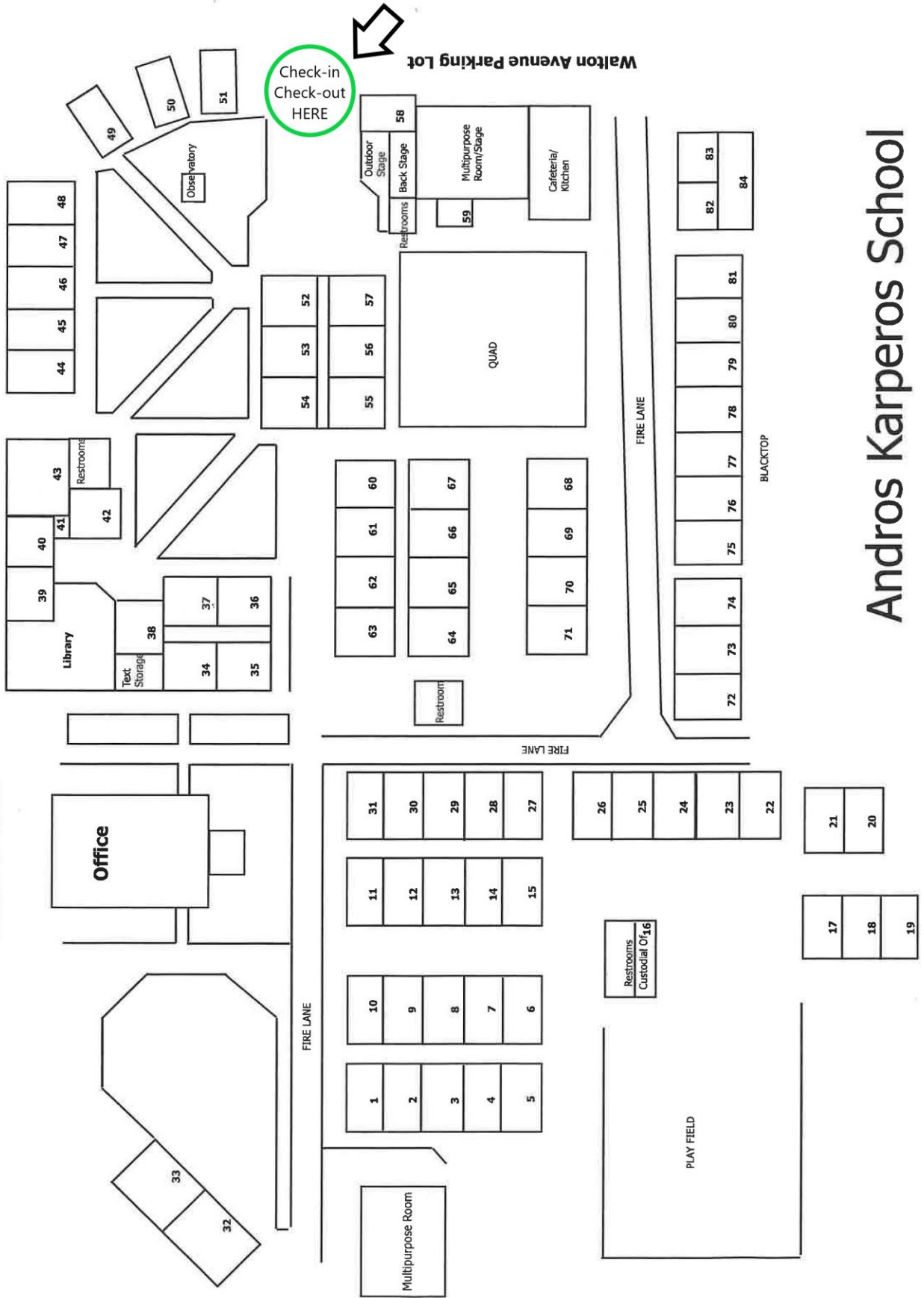
12:30-2:50 / Activities

2:50-3:05 / Snack

3:05-4:15 / Activities

4:15-5:30 / Clean Up & Table Games

Camino de Flores



# Andros Karperos School